

ADMINISTRATIVE - INTERNAL USE ONLY

1 JAN 1973

MEMORANDUM FOR: Director of Logistics

SUBJECT : Analysis of Questionnaire Responses - Logistics  
Orientation Course (27 November-6 December 1972)

REFERENCE : Memo dtd 6 Dec 72 to D/L fr C/PS, subject: "Analysis  
of Questionnaire Responses - November 1972 Log  
Conference"

1. A review of the questionnaire responses provided by students of the Logistics Orientation Course was made using generally the same principles employed in the analysis of the Log Conference questionnaires. Only 28 responses were secured from the Orientation Course compared to 84 from the Log Conference. The grade and responsibility levels of the two groups were also quite different.

2. In spite of the differences in group size and grade level, the responses followed generally the same pattern. The two groups share a mutual concern for career management, training, job rotation, and intraoffice communication. They both recognize that during periods of promotion freezes or absence of headroom for advancement, there is still a need for employee recognition in the form of Quality Step Increases, certificates, or simple overt encouragement. The Orientation group also expressed its criticism of supervisory leadership and understanding, and the need for a more active part in the decision-making processes. We found no responses from the Orientation group which were so significantly different from those of the Log Conference group as to warrant special discussion.

3. Since both sets of responses addressed themselves to generally the same types of problems or criticisms, we feel that the adoption of the recommendations contained in the reference will tend to improve, to a great extent, those areas where Logistics employees at various levels feel there are inadequacies.

[Redacted Signature Box]

Chief, Planning Staff, OL

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